

## **Classroom Procedures**

### **Leader/Helper**

- Each student will have the opportunity to serve as the class leader/helper.
- The duties of the leader/helper include:
  - Line Leader
  - Help pick or hand out snack and help hand out supplies as needed.

### **Bell Work**

- Students will come each morning, put away their backpack, put their lunch box along the wall, get their pencil box out and begin working on the bell work paper at their desk.

### **Story Time**

- Students will have the opportunity to talk and answer questions about shared reading experiences after the book is completed.
- During reading, students will sit quietly with their hands in their laps and listen to the story without interrupting.

### **Seat Work**

- During seat work time students must work quietly.
- If a student needs help, she/he must raise their hand and wait for the teacher.
- If students finish their work early, they may pick a book and read quietly or draw/color.

### **Center Time**

- During centers students may talk freely while playing, but, if it gets too noisy we must have a 1-2 minute silent play time.

### **Active Learning**

- During active learning sessions it is very important for students to follow all teacher direction.